



Audio-Visual Specifications

We've tried to make it easy for you to provide the audio-visual setup we need to make the presentation the most impactful. If any of our requests present any problem at all, please talk to us, and we'll make it work for everyone.

Display:

- Standard LCD Projector and screen or large TV monitor(s). I prefer to use my laptop, but if that's a problem, we can use yours. My laptop has an HDMI output. My presentation uses not only a PowerPoint, but there are times when I access sites on the internet. It works better if I control that, but if that's not possible, I can instruct the AV technician on what to do during the presentation.
- I'd like to be able to see the display in front of me, if possible, so that I won't need to turn around and look at the screen at any time. So, it would be great to have either (1) a confidence monitor on the floor in front of the stage, or (2) the ability to have whichever laptop we're using on a high-top table on the stage or floor where I can see the laptop screen.

Sound:

- I prefer to use a wireless lavalier mic. But I can use a handheld.
- I will have audio in my presentation. If we use my laptop, we can connect using HDMI (preferred), or standard 3.5mm audio jack.

Internet: The presentation will need a reasonably fast wireless internet connection.

Lighting: Please ensure that there is sufficient light on the speaker, and darkness on the screen.

If any of this presents a problem, or if you have questions, please let me know.

Thanks!

Richard Hadden

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